

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD

UNADOPTED MINUTES

Board Retreat

April 18, 2012

1. CALL TO ORDER

A Board Retreat of the Solano Community College District Governing Board was called to order at 9:00 a.m., on Wednesday, April 18, 2012, at the Vallejo Center, in the Conference Room (204), located at 545 Columbus Parkway Vallejo, California 94591, by Board President Rosemary Thurston.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Thurston requested Dr. Pam Fisher to lead those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Rosemary Thurston, President  
Sarah Chapman, Vice President\*  
Denis Honeychurch, J.D.  
Pam Keith  
Phil McCaffrey  
Catherine M. Ritch\*  
A. Marie Young  
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

Anamaria Eljach, Student Trustee

Others Present:

Dr. Pamila Fisher, ACCT Consultant  
Judy Spencer, Executive Coordinator, Superintendent-President and Governing Board

*\*Arrived after roll call.*

4. APPROVAL OF AGENDA

Dr. Jowel Laguerre, Superintendent-President, made the following specific correction to the amended agenda as follows: Item 11.(a), Page 1, line 9, should read 11/12-30; No. 11/12-31; No. 11/12-32, and ~~No. 11/12-33~~ (deleted).

Board President Thurston reported that Closed Session discussion would be modified throughout the meeting.

Moved by Trustee Honeychurch and seconded by Trustee McCaffrey to approve the corrected agenda as presented. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

There were no comments from the public.

Board President Thurston recessed the Board Retreat at 9:07 a.m.

6. CLOSED SESSION

Board President Thurston called the Closed Session to order at 9:08 p.m.

- (a) Conference with Legal Counsel-Existing Litigation  
(Govt. Code § 54956.9[a])  
Name of case: CFS 037114

7. RECONVENE BOARD RETREAT

Board President Thurston reconvened the Board Retreat at 9:29 a.m.

*Trustee Chapman arrived after roll call at 9:30 a.m.*

Board President recessed the Board Retreat at 9:31 a.m.

*Trustee McCaffrey left the meeting at 9:39 a.m.*

Board President Thurston reconvened the Board Retreat at 9:54 a.m.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Thurston reported that the Board held Conference with Legal Counsel-Existing Litigation in Closed Session, and no action was taken.

*Trustee Ritch arrived after roll call at 9:57 a.m.*

9. BOARD RETREAT (NO ACTION REQUIRED)

*Facilitated Dr. Pamila Fisher, ACCT Consultant*

(a) Welcome and Overview

Dr. Fisher welcomed the members to another retreat.

Dr. Fisher asked the Trustee to pause and reflect on how they are doing, what they want to do in the coming year, and what their priorities are.

(b) Update on Status of the College

As requested, significant things that have happened to the College were reflected upon. The Board described highlights of the past year, including challenges and positive developments.

(c) New Trustee – New Board

Dr. Fisher welcomed Trustee Catherine Ritch to the Board. She commented that when you have a new member on a Board, you have a new board. The Trustees reflected on some of the issues that faced the Board in the past and the progress of the Board.

Dr. Fisher referred to the ACCT guide to trustee roles and responsibility, board of trustees responsible for ensuring that their colleges are integral in the community and the board's monitoring role.

Background for discussion during the Board's self assessment included:

- Review of Roles and Responsibilities
- Solano Code of Ethics
- Solano Code of Conduct

Board President Thurston recessed the Board Retreat at 10:51 p.m.

10. CLOSED SESSION

Board President Thurston called the Closed Session to order at 10:55 p.m.

- (a) Public Employee Performance Evaluation  
(Jowel C. Laguerre, Ph.D., Superintendent/President)

11. RECONVENE BOARD RETREAT

Board President Thurston reconvened the Board Retreat at 11:55 p.m.

Board President Thurston recessed the Board Retreat at 11:56 a.m. for lunch.

Board President Thurston reconvened the Board Retreat at 12:35 p.m.

## 12. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Thurston reported that the Board discussed the Public Employee Performance Evaluation of Dr. Jowel Laguerre, Superintendent-President, his self-evaluation and annual report, the results of the Board assessments, and the President's goals for 2012-13 in Closed Session, and no action was taken.

The Board discussed in open session the goals of Superintendent-President:

- Ensure completion of accreditation report and meet goals, responding to recommendations leading to successful outcomes with monthly updates.
- Ensure total awareness and full participation in integrated planning consistent with ACCJC recommendations. Review, modify and implement resources tied to planning consistent with ACCJC recommendations.
- Strengthen administrative effectiveness of management team through professional development.
- Continue to explore possibility of new facilities bond; implement upon Board's direction.
- Explore and acquire alternative sources of revenue and implement sustainability solutions to support revenue and continue to improve enrollment to enhance revenue.

## 13. BOARD RETREAT (NO ACTION REQUIRED) - CONTINUED:

*Facilitated Dr. Pamila Fisher, ACCT Consultant*

### (a) Board of Trustees' Self-Assessment

Dr. Fisher distributed to the Board the current and past year Board self- assessments.

Board Goals for 2012-2013 were identified and will be refined in a future Board Study Session. The Trustees were asked to clarify what the goals mean specifically.

- Ensure fiscal stability through appropriate monitoring reports (monthly updates).
- Support activities designed to increase student success.
- Advocate for the college through the Educational Foundation, Bond, State Legislation.
- Improve efficiency of Board meetings.
- Monitor progress related to ACCJC recommendations.
- Monitor College's progress and continue to support efforts to improve student success.

After refinement, it was recommended that both sets of goals be presented for Board approval in June 2012. Dr. Fisher encouraged the Board to think in terms of how often they should review their goals in a given academic year.

(a) Moving Toward Excellence

Trustee Young and Trustee Chapman ~~reported~~ *gave a written and oral report* on their recent attendance at the Community College National Legislative Summit Conference held in Washington, D.C., February 12 – 16, 2012, sponsored by the ACCT. Both Trustees expressed sincere appreciation for being able to attend this worthwhile conference.

*A copy of the report given by Trustees Young and Chapman is available for review on the Solano College Web site at [www.solano.edu](http://www.solano.edu) (Governing Board – Minutes April 18, 2012 – **Appendix A**).*

(b) Closing Comments

Dr. Fisher asked each Board member to please submit their personal evaluation of the Board Retreat. Dr. Fisher thanked the Board for the opportunity to work with them again and congratulated them on the continuous positive progress being made.

14. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

(a) Resolutions Electing to be Subject to Public Employees' Medical and Hospital Care Act Only with Respect to Members of a Specific Employee Organization and Fixing the Employer's Contribution for Employees and the Employer Contribution for Annuitants at Different Amounts, Resolution No. 11/12-29; 11/12-30; 11/12-31; and 11/12-32

Dr. Jowel C. Laguerre, Superintendent-President, presented the Resolutions Electing to be Subject to Public Employees' Medical and Hospital Care Act Only with Respect to Members of a Specific Employee Organization and Fixing the Employer's Contribution for Employees and the Employer Contribution for Annuitants at Different Amounts, Resolution No. 11/12-29; No. 11/12-30; No. 11/12-31, and No. 11/12-32.

Moved by Trustee Young and seconded by Trustee Keith to approve the Resolutions Electing to be Subject to Public Employees' Medical and Hospital Care Act Only with Respect to Members of a Specific Employee Organization and Fixing the Employer's Contribution for Employees and the Employer Contribution for Annuitants at Different Amounts, Resolution No. 11/12-29; No. 11/12-30; No. 11/12-31, and No. 11/12-32 as presented. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Anamaria Eljach absent.

AYES: Vice President Chapman, Trustee Honeychurch, Trustee Ritch, Trustee Young,  
Trustee Keith and Board President Thurston  
NOES: None  
ABSENT: Trustee McCaffrey

*Trustee Keith left the meeting at 3:20 p.m.*

Board President Thurston recessed the Board Retreat at 3:30 p.m.

15. CLOSED SESSION

Board President Thurston called the Closed Session to order at 3:31 p.m.

- (a) Conference with Labor Negotiator  
Agency Negotiator: Jowel C. Laguerre, Ph.D., Superintendent-President  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39

16. RECONVENE BOARD RETREAT

Board President Thurston reconvened the Board Retreat at 4:00 p.m.

17. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Thurston reported that the Board held Conference with Labor Negotiator, CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session, and no action was taken.

18. ADJOURNMENT

There being no further business, Trustee Chapman moved and Trustee Honeychurch seconded the motion to adjourn. Board President Thurston adjourned the Board Retreat at 4:01 p.m.

JCL:js

BOARD RETREAT MINUTES.04.18.12.FINAL

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ROSEMARY THURSTON  
BOARD PRESIDENT

APPROVED \_\_\_\_\_  
JOWEL C. LAGUERRE, Ph.D.  
SECRETARY

**SCCD Board minutes are summarized per SCCD Board Policy 1045 and 1046. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days.**